



**Exeter City Council**

To the Chair and Members  
of the Executive

**Please ask for:** Rowena Whiter  
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**Our ref:**  
**Your ref:**

A meeting of the **EXECUTIVE** will be held in the Rennes Room, Civic Centre, Paris Street, Exeter at **5.30 pm** on **TUESDAY 19 MARCH 2013** to consider the following business. If you have an enquiry regarding any items on this agenda, please contact Rowena Whiter, Member Services Manager on **Exeter 265110**.

**Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.**

Pages

## AGENDA

### Part I: Items suggested for discussion with the press and public present

1 **APOLOGIES**

To receive apologies for absence from Committee members.

2 **MINUTES**

To sign the minutes of the meetings held on 22 January and 5 February 2013.

3 **DECLARATIONS OF INTEREST**

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

4 **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 -  
EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of items 18 to 20 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part I, Schedule 12A of the Act.

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5 **MAJOR GRANTS AND NEW HOMES BONUS PANEL**

To receive and adopt the minutes of the meetings held on 21 and 28 February and 8 March 2013.

(Minutes to follow)

6 **NEW HOMES BONUS LOCAL INFRASTRUCTURE FUND CRITERIA**

To consider the report of the Projects and Business Manager. 1 - 4

(Report circulated)

7 **SUSTAINABLE TRANSPORT SUPPLEMENTARY PLANNING DOCUMENT**

To consider the report of the Projects and Business Manager. 5 - 24

(Report circulated)

8 **EXTENDED OPENING FOR CIVIC CENTRE-BASED COUNCIL SERVICES**

To consider the report of the Assistant Director Business Transformation. 25 - 28

(Report circulated)

9 **CHARGING PROTOCOL FOR WASTE RECEPTACLES**

To consider the report of the Assistant Director Environment. 29 - 36

Scrutiny Committee – Community considered the report at its meeting on 5 March 2013 and comments will be reported.

(Report circulated)

10 **ENERGY WORKS 2013/14**

To consider the report of the Assistant Director Housing and Contracts. 37 - 38

Scrutiny Committee – Community considered the report at its meeting on 5 March 2013 and comments will be reported.

(Report circulated)

11

**EMPTY HOMES ENFORCEMENT**

To consider the report of the Assistant Director Housing and Contracts. 39 - 50

Scrutiny Committee – Community considered the report at its meeting on 5 March 2013 and comments will be reported.

(Report circulated)

12

**PREPARATION OF KNOWLEDGE ECONOMY STRATEGY 2013-2018**

To consider the report of the Assistant Director Economy. 51 - 54

Scrutiny Committee – Economy considered the report at its meeting on 7 March 2013 and comments will be reported.

(Report circulated)

13

**CITY CENTRE BUSINESS IMPROVEMENT DISTRICT**

To consider the report of the Assistant Director Economy. 55 - 58

Scrutiny Committee – Economy considered the report at its meeting on 7 March 2013 and comments will be reported.

(Report circulated)

14

**PRODUCTION OF PROMOTIONAL VIDEO**

To consider the report of the Assistant Director Economy. 59 - 60

Scrutiny Committee – Economy considered the report at its meeting on 7 March 2013 and comments will be reported.

(Report circulated)

15

**EXETER ST JAMES FORUM NEIGHBOURHOOD PLAN**

To consider the report of the Assistant Director City Development. 61 - 90

(Report circulated)

16

**LORD MAYORALTY**

To nominate the Lord Mayor Elect and the Deputy Lord Mayor Elect for the 2013/14 Municipal Year.

17 **APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES**

To consider the appointment of representatives to serve on the outside bodies set out in the schedule. 91 - 92

(Schedule circulated)

**Part II: Items suggested for discussion with the press and public excluded**

No representations have been received in respect of the following items in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

18 **EXETER SCIENCE PARK**

To consider the report of the Strategic Director (KH) updating Executive on progress in developing the Science Park and seeking approval to a variation in the financial arrangements previously agreed. 93 - 98

(Report circulated to Members)

19 **EXETER AND HEART OF DEVON GROWTH BOARD MINUTES**

To note the minutes of the Exeter and Heart of Devon Growth Board meeting held on 22 January 2013. 99 - 106

(Minutes circulated to Members)

20 **EVOLUTION OF THE COUNCIL'S TOP MANAGEMENT STRUCTURE**

To consider the report of Martin Denny, Principal Consultant, Local Government Association on a review of the Council's top management structure. 107 - 112

(Report circulated to Members)

**DATE OF NEXT MEETING**

The next scheduled meeting of the Executive will be held on **Tuesday 9 April 2013** at 5.30 pm in the Civic Centre.

***A statement of the executive decisions taken at this meeting will be produced and made available as soon as reasonably practicable after the meeting. It may be inspected on application to the Customer Service Centre at the Civic Centre or by direct request to the Member Services Manager on 01392 265110. Minutes of the meeting will also be published on the Council's web site as soon as possible.***

**Membership -**

Councillors Edwards (Chair), Denham, Fullam, Hannaford, Mrs Henson, Martin, Sheldon and Sutton

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<http://www.exeter.gov.uk>. This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Member Services Officer on (01392) 265115 for further information.

**Individual reports on this agenda can be produced in large print on request to Member Services on 01392 265111.**